

Art in the BURBS

JURIED ART SHOW & SALE



THE FOUNDATION
FOR TIGARD TUALATIN SCHOOLS

24 years of making a difference in our community!

10am-5pm Sat & Sun, October 28th & 29th, 2023

SHOW INFORMATION

Art in the Burbs is a 2-day show held on Saturday and Sunday, 10am-5pm both days. Artist set up is assigned and will take place on Friday.

20% of each artist's sales will be retained to benefit The Foundation for Tigard-Tualatin Schools' (FTTS) Art in the Burbs Grant program. Grants are awarded to each of the district's schools for use exclusively in their Arts programs - music, fine art, and performing art. FTTS is a 501(c)(3) organization.

A few things to know about Art in the Burbs....

- Indoor show
- Affordable booth fees
- Well-attended show with a strong following
- Friendly volunteers help artists load and unload
- Print and digital advertising
- Central checkout

Location:

Tigard High School
9000 SW Durham Road
Tigard, OR 97224

ARTIST APPLICATION INFORMATION:

JUNE 11th - Deadline for application submission. Applications received after June 11th will be placed on a waitlist to be reviewed for consideration after the initial jury selection.

JULY 16th - Artists are notified of their status (accepted, waitlisted, declined) via email.

BOOTH FEES - Booth fees are due by Aug 16th

- *Booth fee is non-refundable if the artist cancels show participation AFTER September 16th.*
- *A \$25 fee will be charged for returned (NSF) checks.*

ARTIST SALES & PAYMENT:

20% of each artist's sales will be deducted to benefit The Foundation for Tigard-Tualatin Schools (FTTS). The Foundation (FTTS) is a non-profit organization.

→ Artists' checks are MAILED to the address provided on their application within 2 weeks FOLLOWING the show.

ARTIST SET-UP & SHOW SCHEDULE

SHOW DATES: Saturday, Oct 28th & Sunday, Oct 29th

<u>Day</u>	<u>Time</u>	<u>What</u>	<u>Details</u>
Fri, 10/27	10:00am- 3:00pm	Artist Check-in and Set-up	Check in times are assigned, staggered, and communicated to you by your Category Lead in early October.
	6:00pm	Set-up complete	Artists and volunteers exit the building.
Sat, 10/28	9:30am	Jury walk through	The jury will walk through to ensure all artist booths are ready for the show and items for sale are in compliance with what was juried.
	10:00am	Doors open	Show time! Day 1 of 2
	5:00pm	Doors close	Artists and volunteers exit the building.
Sun, 10/29	10:00am	Doors open	Show time! Day 2 of 2
	5:00pm	Show closes, tear down begins	Artists break down their booths and pack up. Volunteers will be available for those needing assistance loading out.

SHOW SET-UP INFORMATION:

Booth Sizes/Fees:

Standard – 8' x 8' \$85.00

Limited Availability – 10' x 10' \$130.00

Artists indicate their preferred booth size on their application. Preferred booth sizes are NOT GUARANTEED. Booth assignments will be made at the discretion of board members with every effort to satisfy the artist's request.

Electricity: We have a limited number of booth spaces with electrical access. Indicate request on application.

Booth Criteria:

- Artists are responsible for providing all set-up materials (panels, racks, tables, display units, fixtures).
- Tables must be skirted to the floor.
- Your booth design should include a back wall/divider, as most booths are positioned back to back.
- We provide one chair per artist for each booth.
- Canopy frames are permitted, however canopy tops/roofs are prohibited.
- Canopy frames must fit within the perimeter of the booth space.
- There is no storage space available adjacent to or behind the booths.

- Oversized artwork and artwork of any kind may not be displayed beyond the dimensions of the booth.
- We encourage you to bring promotional material about your artwork or yourself to enhance your display.

For additional questions about booth criteria, please contact your Category Lead or email operations@artintheburbs.org.

PARTICIPATION REQUIREMENTS:

Artwork must be comparable in size, style, and quality to the work in images accepted through the jury process. For instance, if you plan to show your ceramic jewelry along with your ceramic mugs in the Ceramics category, please include your ceramic jewelry images for jurying purposes. **Unless accommodations have been made in advance, Art in the Burbs will ask that any work brought to the show which falls outside your juried category be removed from your booth.**

- All artwork must be original and created by, or under the direction of, the artist(s).
- We support local artists. Applicants must be located within the Pacific Northwest. We do not accept applications from artists outside of the United States.
- Art must consist of predominantly handmade parts.
- We do not accept any vendors selling goods that were not handcrafted by themselves. This includes importers of handcrafted goods.

ARTIST ATTENDANCE:

We strongly encourage artists to be present throughout the show or personally designate a representative. Our event sales history shows a strong correlation between artist attendance and high sales volume throughout the weekend.

At this time, we are unable to provide booth sitters for restroom and meal breaks. It is advised that you designate someone (i.e. a friend, family member, or fellow artist at the show) to keep an eye on your booth while you are away.

Art in the Burbs is not responsible for lost, damaged or stolen items.

FOOD:

We will have two food vendors onsite both Saturday and Sunday from 11am-4pm for you to purchase lunch, as well as a coffee cart from 9a-1p. An artist lounge will be available for artists that is removed from the crowds.

→ **Please note: We are a non-profit, 100% volunteer-run organization. We rely solely on donations of any food and beverages we provide in**

our artist lounge. They are never guaranteed. Please be prepared by packing your own snacks and beverages in the event we are unable to procure such items.

CENTRAL CHECK-OUT:

All purchases will be made through our central checkout area. No exceptions. This includes custom orders taken at the show. We provide show runners, who are on the floor throughout the show, to take customer items to our HOLD AREA.

Some of the benefits of central checkout include:

- Artists can better focus on their customers
- Customers are able to purchase from multiple sellers in one transaction
- No credit card fees for artists, including fees related to customer disputes
- Overall, central checkout creates a more relaxed atmosphere

More details on central checkout will be provided prior to the show.

FOR MORE INFORMATION, please reference our FAQs or contact us at either info@artintheburbs.org or operations@artintheburbs.org

Thank you for your interest in Art in the Burbs!